Antrim Primary School

# Further Information

## Open Enrolment – Admissions Information 2026-2027

Details of the respective functions of the Board of Governors and the Principal in relation to admission to the school.

The Board of Governors have drawn up the Admissions Criteria and delegate to the Principal and his Deputy the responsibility of applying these criteria. Antrim Primary School welcomes all children whose parents share the school's aspirations for high standards of conduct amongst its pupils.

When selecting children for admission to P1, the Board of Governors will only consider information on the application form or provided directly to school. Parents/Guardians should, therefore, ensure that all information pertaining to their child and relevant to Antrim Primary School's Admissions Criteria is stated clearly on their P1 application or provided directly to school. *Examples of such information include whether the child has brothers/sisters currently attending the school or brothers/sisters formerly enrolled at the school.*

## Admissions Criteria

During the admissions procedure when applying the criteria punctual applications will be considered before late applications. The application procedure opens on 7th January 2026 at 12noon (GMT), and an application submitted by the closing date of 21st January 2026 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 21st January 2026 and up to 4 pm on 26th January 2026 will be treated as a late application, this is also the last date and time for processing a change of preference in exceptional circumstances.

*Priority will be given to children who have attained compulsory school age at the time of their proposed admission, including those children whose parents deferred their admission to primary school in September 2025 as defined by the new School Age (NI) Act (both groups to be treated equally).*

*Priority will be given children who are resident in Northern Ireland at the time of their proposed admission.* ***An original birth certificate and proof of address must be provided at the time of application.***

In the event of Primary One being over-subscribed the following criteria will be applied to select pupils. The criteria are listed in order of priority:

1 Children with a brother/sister (half brother/half sister) currently enrolled in the school.
2 Children with a brother/sister (half brother/half sister) formerly enrolled at the school.
3 Children of permanent members of school staff, kitchen staff or Board of Governors.
4 Children of former pupils (minimum 5 school years attendance at Antrim Primary School). Parent(s) must provide details of years of attendance and full name, maiden name if appropriate, on the application form. This will be verified from school records.
5 Children for whom Antrim Primary is the nearest controlled Primary School (excludes controlled integrated primary schools). This will be measured 'as the crow flies' from the family home postcode at the time of application to the postcode of Antrim Primary School, using Google Maps.
6 If oversubscribed after the above criteria has been applied, remaining places will be allocated to those living closest to the school 'as the crow flies' from the family home postcode at the time of application to the postcode of Antrim Primary School, using Google Maps.

### TIEBREAKER

*In the event of 2 children being equidistant from the school then the alphabetical order of the initials of the surname will be used. In the event of surnames beginning with the same letter, the subsequent letters of the surname will be used in alphabetical order. In the event of two identical surnames, the alphabetical order of initials of forename will be used.*

**Parents are asked to ensure all relevant information is included or attached to their online form.**

### DUTY TO VERIFY

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

***The provision of false or incorrect information or the failure to provide verifying documents according to the required deadline may result in either the withdrawal of a place or the inability of the school to offer a place.***

## Antrim Primary School Waiting List Policy

### A Applications to Primary One

Should a vacancy arise after Primary One placement letters have been issued, all applications to Primary One which were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the school's published admissions criteria applied. This waiting list will be in place until 31st August 2027. Please contact the school if you do not wish your child's name to be added to this list. We will contact you by phone and in writing if your child gains a place in the school by this method.

Antrim Primary School's policy on the consideration of applications after the Open Enrolment Admissions procedure concludes is available directly from the school or can be accessed on our school website at *www.antrimprimary.co.uk*.

### B Applications for Primary Two to Primary Seven

Antrim primary School will also operate a waiting list for vacancies arising in P2 – P7, within the enrolment number of the school. The school's published admissions criteria will be applied to this list to decide which pupil/s to admit in relation to any vacancy which arises. This list will be in place until 31st August 2027. Please contact Antrim Primary School if you wish your child's name to be added to this list. We will contact you by phone and in writing if your child gains a place in the school by this method.

## Antrim Primary School Enrolment

**Number of Children on Rolls (September 2025)**

- 562

**Expected Number on Rolls (September 2026)**

- 569

**Admissions Number**

- 86 (Max 90)

**Admissions September 2025**

- 62 admissions
- 62 applications

**Admissions September 2024**

- 71 admissions
- 71 applications

**Admissions September 2023**

- 66 admissions
- 66 applications

**Admissions September 2022**

- 90 admissions
- 97 applications

**Admissions September 2021**

- 90 admissions
- 97 applications